BMRC

The Black Metropolis
Research Consortium

Collection Processing Plan

Collection Name:

Collection Date Span:

Collection Number:

Location(s):

Extent (pre-processing):
       Containers/Linear feet

Desired Level of Processing:

Restrictions from Donors:

Custodial History:

Separated Materials:

Related Materials:

Preservation Concerns:

Languages other than English:

Existing Order:

Does the collection need to be re-boxed?

Does the collection need to be re-foldered?

Supplies needed:

Potential Series:

Notes to Processors:

Anticipated Time for Processing:

Processing Plan time: